

Excellence Through Employees School Assessment

Please fill in the boxes as indicated:

1 (low/negative) 2 3 4 5 (high/positive)

- | | |
|---|--------------------------|
| 1. Our school uses a variety of methods to communicate with its staff (C) | <input type="checkbox"/> |
| 2. The SLT share both thoughts and feelings with their colleagues (E) | <input type="checkbox"/> |
| 3. My school always aims for high standards/outcomes (H) | <input type="checkbox"/> |
| 4. Our school is a calm place to work whatever challenges it faces (E) | <input type="checkbox"/> |
| 5. There is clear verbal/oral communication throughout my school (C) | <input type="checkbox"/> |
| 6. We always face challenges head on (H) | <input type="checkbox"/> |
| 7. The SLT deals with people's anger effectively (E) | <input type="checkbox"/> |
| 8. The SLT communicates to its colleagues in inspiring ways (C) | <input type="checkbox"/> |
| 9. Our school is equipped to deal with the emotional state of its employees in a positive way (E) | <input type="checkbox"/> |
| 10. My school bounces back from negative situations/experiences (E) | <input type="checkbox"/> |
| 11. The SLT identifies and challenges under performance (H) | <input type="checkbox"/> |
| 12. The SLT expects everyone to perform to the best of their ability (H) | <input type="checkbox"/> |
| 13. The SLT motivates through the way it communicates (C) | <input type="checkbox"/> |
| 14. There is an expectation that everyone is on time for meetings (H) | <input type="checkbox"/> |
| 15. The SLT is always clear in written communication (C) | <input type="checkbox"/> |

16. The SLT regularly expects updates on delegated tasks (H)
17. Employees feel at ease when they discuss issues with the SLT (C)
18. My school empathises with other people's feelings (E)
19. My school spots unrest/anger/anxiety swiftly and responds appropriately (E)
20. Our school is clearly focused on its key goals (H)
21. My school never settles for second best (H)
22. My school treats everyone with respect (E)
23. The SLT shares its vision with others (C)
24. The surroundings, including notice/display boards etc. reinforces the organisation's key messages/goals (C)
25. My school actively seeks ways to resolve conflict and will not let issues fester (E)
26. My school has the capacity to help people work through their emotions (E)
27. My school communicates with staff at all levels in a relaxed manner (C)
28. My school has high expectations whatever the subject or situation (H)
29. The pace of communication, eg - keeping employees informed about changes etc, is appropriate (C)
30. The SLT encourages everyone to contribute in meetings (H)

